



SERVICE AGREEMENT
(Contract for Services)

This Agreement is made on _____

Parties

Mevagh Family Resource Centre (MFRC)

Áras Ros Goill, Downings

Letterkenny

Co. Donegal. F92 RX8C

Tel: (074) 9155055

Tel: _____

Nature of Agreement

This Agreement is a contract for services. The Service Provider is an independent contractor and nothing in this Agreement shall create an employment relationship, partnership, or agency. The Service Provider is responsible for their own tax, PRSI, insurance, and statutory obligations.

Services

The Service Provider agrees to deliver:

in accordance with their professional qualifications and recognised standards.

Date, Venue, and Delivery

The course shall commence on ____/____/____ and run _____

The Service Provider shall determine the number of participants and the venue, having regard to capacity, safety, and suitability for training delivery.

Control

The Service Provider retains full control over the manner, method, and delivery of the services. The Centre's role is limited to agreeing the outcome of the service.

Fees and Payment

The fee for the services shall be _____ payable on receipt of a valid invoice following delivery of the course.

(The invoice must include Business Name and Address, Customer Name and Address, Invoice Date, Invoice Number, Details of Products / Services being billed for and VAT or Tax reference number.)

Confidentiality

The Service Provider agrees to maintain the confidentiality of all participants and information encountered during the delivery of services. The Service Provider shall not photograph, video, or otherwise record or share images, personal information, or any other identifying details of participants without the prior written consent of the Centre. This obligation continues after the termination of this Agreement.

Induction and Compliance

The Facilitator confirms that they have all necessary qualifications to deliver the above. They also confirm that they have received induction and briefing on their roles and responsibilities, supervision arrangements, safeguarding and incident reporting procedures, professional boundaries, building use, parental consent and communication, and relevant risk assessments. The Facilitator understands these requirements and agrees to comply with them at all times while delivering services at Mevagh Family Resource Centre.

Insurance

The Service Provider confirms they hold appropriate insurance.

Substitution

The Service Provider may provide a suitably qualified substitute where necessary, subject to prior notification to the Centre.

Signatures

For the Centre:

Name: _____

Signature: _____

Date: ____/____/____

For the Service Provider:

Name: _____

Signature: _____

Date: ____/____/____