



Mevagh Family Resource Centre (Mevagh FRC)
Board Review and Renewal Policy

Document:	Board Review and Renewal Policy
What is this?	This is Mevagh FRC's current Board Review and Renewal Policy.
CRA Code Sections:	5.1,5.9
Notes:	This document is a summary of Mevagh FRC's Board Review and Renewal Policy
Use of Document:	Directors of Mevagh FRC CRA Compliance
Date Policy Approved:	This Policy was approved by the Voluntary Board of Directors of Mevagh FRC at its meeting on 14.10.2024
Review Date:	This Policy will be reviewed by the Voluntary Board of Directors of Mevagh FRC 14.10.2027

Directors of Mevagh FRC performance appraisal

Mevagh FRC should ensure that:

- At least once every year it sets aside time to reflect on its own performance and functioning as a team by using the Board Evaluation Form.
- The performance of sub-committees is similarly appraised and reviewed.
- Recruitment Plans are developed subject to need.
- The results of these appraisals should be used to make necessary changes and improvements to inform the creation of appropriate training programmes and to guide Directors renewal and recruitment.
- Mevagh FRC should be open and focused to creating a diverse and effective Board and have a strategy in place for its own renewal through periodic change of board membership.
- Mevagh FRC may establish sub-committees, e.g., finance committee, HR committee, etc. to consider relevant matters and make recommendations. Mevagh FRC may decide to appoint co-opted Directors with expertise to such committees.
- Mevagh FRC should ensure that the procedures for joining and leaving the FRC are clearly understood by all Directors and others involved.

Directors - Rotation and Recruitment

- Directors have a maximum term of office to ensure a steady change of Mevagh FRC personnel and should have a strategy in place for the rotation of its membership and of roles, and for the recruitment of new Directors.
- Mevagh FRC should be open and focused to creating a diverse and effective Board and have a strategy in place for its own renewal through periodic change of Mevagh FRC membership.
- Particular attention should be given to succession planning for replacement of the Chair and other relevant officers.
- Directors must be recruited and appointed in accordance with Mevagh FRC's Constitution and Terms of Reference and with relevant legislation.
- Before new Directors are appointed Mevagh FRC should determine what new attributes, skills and knowledge are needed and write them down in the form of a role description or role profile.
- The Constitution of Mevagh FRC will be adhered to.

Review

Mevagh FRC should periodically carry out strategic reviews of all aspects of the organisation's work and use the results to inform positive change, development and innovation. Such reviews should ensure that:

- The needs for which the service was set up are being met and its objectives, as set out in the governing document, remain relevant to those needs.
- The needs for which the service was set up are being met in the most effective way.

Mevagh FRC should use the results of such reviews to:

- ✓ Generate a creative and innovative approach to Mevagh FRC's development.
- ✓ Inform its strategic planning.
- ✓ Make changes and improvements to its internal controls and operational activities.

- ✓ Initiate collaborative work with other organisations to deliver the best possible outcomes for users, beneficiaries and members.
- ✓ Create a positive impact on the overall effectiveness and governance of Mevagh FRC.

Where appropriate, the results of reviews should be shared with the relevant Stakeholders. Mevagh FRC should indicate clearly how it intends to respond to any issues raised and explain what action it intends to take.

Policy Review

This policy will be reviewed in three years or sooner if circumstances change.

Signed: Les Byrne (Chairperson)

Date: 14 / 10 / 24

Signed: [Signature] (Director)

Date: 14 / 10 / 24

Revision History

Revision No.	Approval Date	Document Reference & Changes Made	Name